

Terms of Reference – SCITT (School Centred Initial Teacher Training) Committee

Membership; The committee will comprise of 6 (six) governors, one of whom shall be the Headteacher.

The person responsible for day-to-day leadership of the SCITT (Director of ITT) will attend meetings in a non-voting but contributory capacity.

The membership and Terms of Reference of the Committee shall be reviewed annually.

The quorum will be 3 (three) Governors.

Terms of Reference

To advise the Governing Body on SCITT business

To oversee the setting and monitoring of the SCITT budget, ensuring that SCITT resources are used effectively, efficiently, and economically and that the budget is audited in line with national requirements

To provide support and challenge to staff responsible for the running of the SCITT to ensure that the SCITT provision is of a consistently high quality

To oversee the SCITT's action-planning and self-evaluation cycle to have a good knowledge of the SCITT's strengths, successes, key priorities and areas for development

To support and contribute to any external inspection of the SCITT by Ofsted

To provide a link at governor level to other agencies and institutions involved in the wider Initial Teacher Training agenda

To consider and report back upon such matters as may be delegated or devolved to the committee by the Governing Body.

To present minutes of meetings to the Governing Body.

Standing items for Agenda

Report from Director of ITT

Review of Self Evaluation Document (SED) and Improvement and development plan (IDP)

Budget review

Policies to be reviewed