



**“Life in all its fullness through Learning and Love”**



## **Charging and Remissions Policy**

**September 2025**

## 1. Introduction

All education during school hours is free, as we aim for '*Life in all its fullness through Learning and Love.*' We do not charge for any activity undertaken as part of our normal curriculum, but we may ask for voluntary contributions for:

- School trips
  - Special events/visitors in school
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## 2. Breakfast and After-School Club

Breakfast and After-School Clubs are run by the school as part of the extended schools offer to parents. As these are voluntary activities that take place outside of school hours, a charge is levied on children attending. These charges support the costs of running the provision (staffing, materials, and resources).

The budget and fees for the Breakfast and After-School Clubs are reviewed by the Governors at least annually (when setting the main school budget), but may also be discussed at other times if necessary. This provision is not available to our Nursery children.

Charges:

- **Breakfast Club:** 7:45 – 8:50 am – £4.00 per day
  - **After-School Club:**
    - 3:15 – 4:30 pm – £4.00 per day
    - 3:15 – 5:30 pm – £8.00 per day
  - Please note that any children who are collected after 5:30pm will be charged an additional £5 for each 15 minutes they are late. Collection 5:30pm – 5:45pm = £5 etc.
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## 3. Nursery Childcare

Nursery provision is available for children from the term after their third birthday. All children are entitled to 15 hours of government-funded provision. Some children are eligible for 30 hours of funded provision, depending on government criteria.

If a child is not eligible for the 30-hour funding but it is felt that they would benefit from full-time provision, the school has the discretion to charge £5.12 per hour (in line with the government's set hourly rate).

The 30-hour offer allows children to attend nursery from **8:40 am – 3:20 pm**, Monday to Thursday, and **8:40 am – 12:00 noon on Friday**. There is an option to attend a full school day on Friday (until 3:20 pm) at a cost of **£17.07**.

For those wishing to pay for an additional 15 hours per week:

- Up to 12:00 noon on Friday: **£76.80 per week**
- Until the end of the school day on Friday: **£93.87 per week**

A contract is in place for families who pay for services, which must be signed by both the school and the parent/carer.

Children attending nursery full-time can either bring a packed lunch or purchase a hot school dinner, currently charged at **£1.95 per day**.

Once children reach Reception Class, all pupils are entitled to the **Universal Infant Free School Meal** throughout Key Stage 1 (Years 1 and 2). *(Note: this is not the same as Free School Meals based on income-related eligibility).*

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#### **4. Voluntary Contributions**

When organising school trips, special events, and in-school visits that enrich the curriculum and educational experience, the school invites parents to make voluntary contributions.

These contributions are entirely optional. However, if we do not receive sufficient contributions, we may be unable to proceed with the trip, event, or visit. If an activity does go ahead, it may include pupils whose parents have not paid; these pupils will not be treated any differently and will participate fully. The school may also subsidise the cost to support participation.

Examples of activities that may require voluntary contributions include (but are not limited to):

- Off-site visits (e.g. museums, castles, farms)
  - Sport, drama, or music activities requiring transport
  - Outdoor adventure activities
  - Theatre visits
  - In-school visits by specialist practitioners (e.g. Keystings, theatre groups)
  - Workshop activities
  - Weekly snack contribution of £1
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#### **5. Residential Visits**

If the school organises a residential visit that takes place during or mostly during school hours and is directly related to the National Curriculum, we will charge to cover the costs of board, lodging, transport, and travel expenses.

Every effort is made to minimise costs. The school also seeks charitable donations and grants to support participation where possible.

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#### **6. Music Tuition**

All pupils study music as part of the normal school curriculum. There is no charge for this.

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#### **7. Swimming**

When the school organises swimming lessons for Key Stage 2 pupils, they take place during school hours as a block of lessons over a fixed period. These are part of the National Curriculum.

While there is no charge for the educational aspects (e.g. pool hire and coaching), we may request a small voluntary contribution toward transport costs.

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## **8. Remissions and Concessions**

The school will consider remitting charges for parents or carers receiving the following support payments:

- Income Support
- Income-based Jobseeker's Allowance
- Child Tax Credit (provided they are not also receiving Working Tax Credit)
- Support under Part VI of the Immigration and Asylum Act 1999
- Guaranteed Element of State Pension Credit
- Income-related Employment and Support Allowance

Children of families receiving these benefits are also entitled to Free School Meals.

Requests for remission are handled confidentially.

The Headteacher and Chair of Governors will authorise any remissions.

The school may also choose to subsidise part or all of certain charges for specific pupils or activities, as determined by the Governing Body and Headteacher.

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## **9. Policy Review**

This policy will be reviewed by the Governing Body annually, in line with school procedures.

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**Signed: Norma Garvey – Chair of Governors**

**Date: 17.06.25**