

St Mary & St Paul's CE Primary

Governing Body Committees

Terms of Reference – PUPIL WELFARE, DISCIPLINE AND EXCLUSION

Membership

The committee will comprise of 3 (three) governors.

The membership and Terms of Reference of the Committee shall be reviewed annually.

The quorum will be 3 (three) Governors.

Terms of Reference

- a. To discuss aspects of discipline and pastoral care.
- b. To review the discipline committee policy and make recommendations.
- c. To advise the Governing Body on matters of discipline and pastoral care.
- d. To review the use of exclusion within school.
- e. To decide whether or not to confirm permanent exclusions.
- f. To decide whether or not to confirm exclusions of more than 5 days or where a pupil would miss an opportunity to take public examination.
- g. To consider any statement from parents where the exclusion is for less than 5 days.
- h. To consider exclusions where a pupil has been excluded several times for fewer than 5 days and the total number of days exceeds 5 days in any one term and when the same pupil is excluded again that term.
- i. Note the procedures for excluding a pupil as laid out by the DfES and agree to follow the procedures.
- j. To consider and report back upon such matters as may be delegated or devolved to the committee by the Governing Body.
- k. To present minutes of meetings to the Governing Body.